



# Notice of Hearing

## Licensing Sub Committee (South)

**Date:** **FRIDAY, 3 JANUARY 2014**

**Time:** **11.00 AM**

**Venue:** **COMMITTEE ROOM 3 -  
CIVIC CENTRE, HIGH  
STREET, UXBRIDGE UB8  
1UW**

**Meeting Details:** Members of the Public and Press are welcome to attend this meeting

**This agenda and associated reports can be made available in other languages, in Braille, large print or on audio tape on request. Please contact us for further information.**

### Councillors on the Sub-Committee:

David Yarrow (Chairman)  
Peter Kemp  
Josephine Barrett  
Mike Bull  
Janet Gardner (Labour Lead)

### Important Information

On receipt of this notice, you **MUST** notify the Committee Clerk (contact details below) by the following date:

**Monday 30 December 2013**

If you don't notify you may lose your right to speak at the hearing. When notifying you must confirm:

- 1) Whether you intend to attend or to be represented by someone at the hearing;
- 2) If you consider a hearing to be unnecessary and;
- 3) Whether to request that another person attends (other than your representative) as a witness

**Published:** Monday, 16 December 2013

Contact: Danielle Watson  
Tel: 01895 277488  
Fax: 01895 277373  
Email: [democratic@hillingdon.gov.uk](mailto:democratic@hillingdon.gov.uk)

This Agenda is available online at:

<http://modgov.hillingdon.gov.uk/ieListMeetings.aspx?CId=300&Year=2012>

Lloyd White  
Head of Democratic Services  
London Borough of Hillingdon,  
3E/05, Civic Centre, High Street, Uxbridge, UB8 1UW  
[www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)



INVESTOR IN PEOPLE

# Useful information for residents and visitors

## Travel and parking

Bus routes 427, U1, U3, U4 and U7 all stop at the Civic Centre. Uxbridge underground station, with the Piccadilly and Metropolitan lines, is a short walk away. Limited parking is available at the Civic Centre. For details on availability and how to book a parking space, please contact Democratic Services

Please enter from the Council's main reception where you will be directed to the Committee Room.

## Accessibility

An Induction Loop System is available for use in the various meeting rooms. Please contact us for further information.

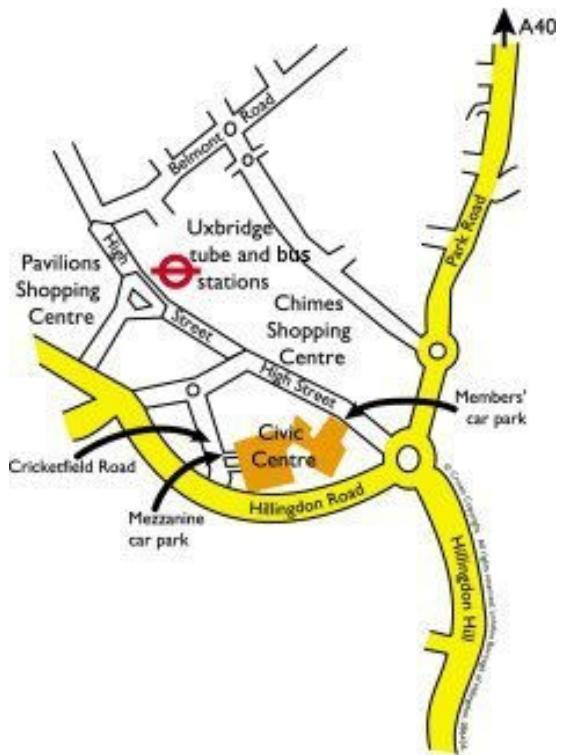
## Electronic devices

Please switch off any mobile devices before the meeting. Any recording of the meeting is not allowed, either using electronic, mobile or visual devices.

## Emergency procedures

If there is a FIRE, you will hear a continuous alarm. Please follow the signs to the nearest FIRE EXIT and assemble on the Civic Centre forecourt. Lifts must not be used unless instructed by a Fire Marshal or Security Officer.

In the event of a SECURITY INCIDENT, follow instructions issued via the tannoy, a Fire Marshal or a Security Officer. Those unable to evacuate using the stairs, should make their way to the signed refuge locations.



# Agenda

## CHAIRMAN'S ANNOUNCEMENTS

### **Hearing Protocol - Reviews - Premises Licences & Certificates**

- 1 Apologies for Absence
- 2 Declarations of interest in matters coming before this meeting
- 3 Minutes of the meeting held on 20 November 2013 **Page 11 - 12**
- 4 To confirm that the items of business marked Part 1 will be considered in Public and items marked Part 2 will be considered in Private
- 5 Matters that have been notified in advance or urgent

### **Part 1 - Members, Public and the Press**

	<b>Title of Report / Address of application</b>	<b>Ward</b>	<b>Time</b>	<b>Page</b>
	Application for renewal of a Temporary Street Trading Licence - Shop Front	<b>Townfield</b>	10.50 Briefing  11:00 Start of Hearing	<b>13 - 32</b>

This page is intentionally left blank



**HILLINGDON**  
LONDON

## Licensing Act 2003

### Licensing Sub-Committee Hearing Protocol for determining new & variation premises/club licences

---

**This protocol outlines the procedures that will apply:**

Full details of the regulations surrounding sub-committee hearings are available for download on the Department of Culture, Media and Sport's website by [clicking here](#).

**It is important that you carefully read these procedures before you make a representations to an application or wish to attend and be heard at a Licensing sub-committee hearing**

# 1. On receiving the Notice of Hearing

## What is the Notice of Hearing?

The Licensing Sub-committee hearing will normally be held within the period of 20 working days from when the consultation period ends. The Hillingdon Licensing Service will give appropriate notice of the hearing, which depends upon the type of application to be considered. Exact timings are attached in the Appendix (parts 2&3).

A Notice of the Hearing will be sent to all parties accompanied by:

- Date, time and location of the actual hearing and a procedural briefing to be held beforehand;
- This procedure note, the report from the Council's Licensing Officer with relevant representations attached;
- Confirmation that a party may be assisted / represented by a person who does not have to be legally qualified;
- Confirmation that a party to the hearing may address the authority, give further information on a point on which the authority requires clarification and, if considered by the authority to be required, question another party to the hearing;
- The consequences of not attending or being represented at a hearing (which normally will be that the hearing will proceed in the party's absence); and
- A note of any particular points on which the Hillingdon Licensing Service wants clarification.

## What do I do when I receive the Notice of Hearing?

On receipt of the Notice of Hearing, all parties must inform the Clerk to the Committee – **normally no later than 2 working days before the hearing\*** – whether they:

- Intend to attend or to be represented at the hearing;
- Consider a hearing to be unnecessary; and
- Wish to request that another person appear at the hearing (other than their representative) as a witness. If such a request is made, it should be accompanied by details of the name of that person and a full description of the points about which that person may be able to assist the hearing.

\*In the Appendix (part 4), full details are given of the deadline by which you should give your notice. All objectors and applicants are also reminded of their right to have a legal representative at the hearing.

**If a party does not notify the above to the Clerk to the Committee before the relevant deadline they will not be entitled to speaking rights at the hearing.**

**IT IS IMPORTANT THAT YOU REPLY TO THE NOTICE**

### Contact Information:

To give notice or any queries relating to the hearing please contact:

Clerk to the Committee

Tel: 01895 277655

Email: [democratic@hillingdon.gov.uk](mailto:democratic@hillingdon.gov.uk)

Write to: Clerk to the Committee, Cabinet Office, 3E/05, Civic Centre, Uxbridge, UB8 1UW

## **If I want to withdraw my representations - how do I do this?**

Any party may withdraw their representations by contacting the Clerk to the Committee by phone, letter or email, providing they give notice no later than 24 hours before the hearing. If, during hearing, any party wishes to withdraw their representations they may do so orally by informing the Chairman.

## **What happens if I cannot attend the sub-committee hearing?**

If you have made a representation and are unable to attend the sub-committee hearing, the sub-committee will only hear and consider any evidence and arguments put forward by or on behalf of the applicant and other parties present in relation to the written objections received. The sub-committee will take into account, in considering the importance to be attached to the objection that the objector was not available to be questioned about their statements.

## **Can you accommodate any special needs I may have?**

Yes, if any person, who intends to be present at the hearing, has any special needs, (for example in connection with access, hearing, language or vision) this should be brought to the attention of the Clerk to the Committee prior to the hearing in order that appropriate provision may be made.

## **Can the date of the hearing be changed?**

Unfortunately, the Hillingdon Licensing Service cannot be flexible in the dates for hearings as the Licensing Act 2003 sets a strict legal deadline by which hearings must be heard.

## 2. Before the Hearing

---

You will have been notified of the date and time of the Licensing Sub-committee hearing. The hearings will normally take place at the Civic Centre, High Street, Uxbridge in one of the Committee Rooms.

### **How do I get to the Civic Centre?**

Parking may be available via the entrance to the Civic Centre in the High Street by contacting the Clerk to the Committee in advance. Parking is also available in the nearby Chimes Shopping Centre Car Park. Bus routes 207, U1, U3, U4 and U7 all stop at the Civic Centre. Uxbridge underground station, with the Piccadilly and Metropolitan lines, is a short walk away.

Please enter from the main reception where you will be directed to the relevant Committee Room. Please switch off your mobile phone when entering the room and note that Hillingdon Council operates a no-smoking policy in its offices.

### **Will the hearing be in public?**

There may be other members of the public and press that attend the hearing to observe the proceedings, but they will not be allowed to speak. At any hearing, the applicant may attend in person or, if the application or objection is made by an organisation or corporate body, a duly authorised representative may be present, who is able to speak on their behalf can do so.

The hearing will take place in public. However, in exceptional circumstances, when the sub-committee considers that it is in the public interest, it may exclude the public from all or any part of a hearing. Hearings will normally take place during the day.

### **I have some new evidence - may I present it?**

The sub-committee **will not** normally allow the production of new written evidence not previously submitted as relevant representations by any party. In the case where the sub-committee does allow new evidence, all other parties must give their consent before it is heard.

If new material is permitted, the hearing may need to be adjourned to allow time to consider it and for other parties to respond to it. Accordingly, any application to have new material considered should demonstrate exceptional reasons for its admission. It is, therefore important for parties to ensure that all evidence is submitted in writing as soon as possible and in accordance with the relevant timescales.

### **Will I be briefed on procedure before the hearing?**

Yes, in the notice of hearing, you will have been asked to attend a procedural briefing before the hearing starts. All parties will be asked to attend this briefing so that the Council's Licensing Officer or Legal Advisor can outline the procedures to be followed at the hearing.

## **What if there are a number of objectors present?**

At the briefing, in the event of a large number of representations, the Licensing Officer or Legal Advisor will ask that a spokesman is agreed amongst those present who have similar representations.

## **Who are the people on the Licensing sub-committee?**

Five elected councillors of the London Borough of Hillingdon sit on a Licensing sub-committee and it is only they who can determine the application. Its minimum membership is two. Councillors who sit on the sub-committees have been trained in the new Licensing regulations and have experience of determining applications of various kinds.

One of the Councillors will be the Chairman of the hearing and it will be he/she who will call interested parties and responsible authorities to speak and ensure time limits are adhered to as set out in the procedures.

Other people who will be present along with the Councillors include:

- **The Council's Licensing Officer** who will introduce the Officer report and outline his/her role.
- **A Legal Adviser** whose role is to assist the Committee with legal advice and to ensure that a fair and balanced hearing takes place.
- **A Clerk to the Committee** whose role is to summarise and record decisions on individual cases and to provide help and assistance to members of the public attending such meetings.

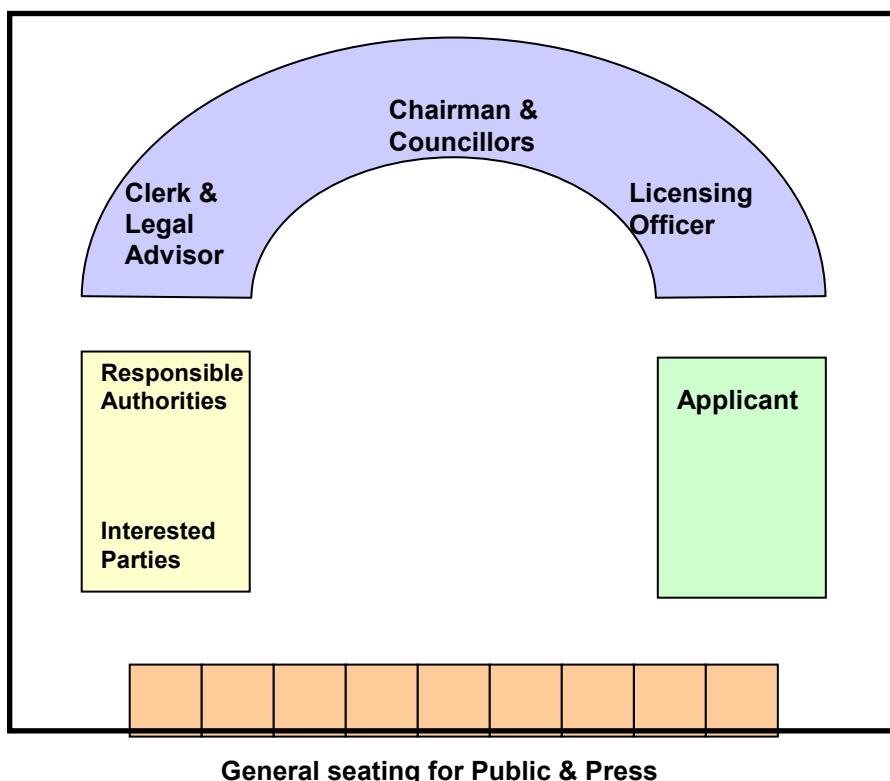
### 3. During the Hearing

---

The procedure at the sub-committee hearing will, in general, be based on those used in a court of law. Although the strict rules of evidence will not apply, they will be observed to a great extent, because this is the best way of hearing the evidence from all parties. The hearing will take the form of a discussion led by the sub-committee councillors. The sub-committee will seek clarification on the issues from the parties as it considers appropriate.

#### Where shall I sit at the hearing?

Once you have attended the procedural briefing, you will be directed into the relevant Committee Room. The set up of the room for those involved will generally be as shown below:



#### In general, how will the hearing be conducted?

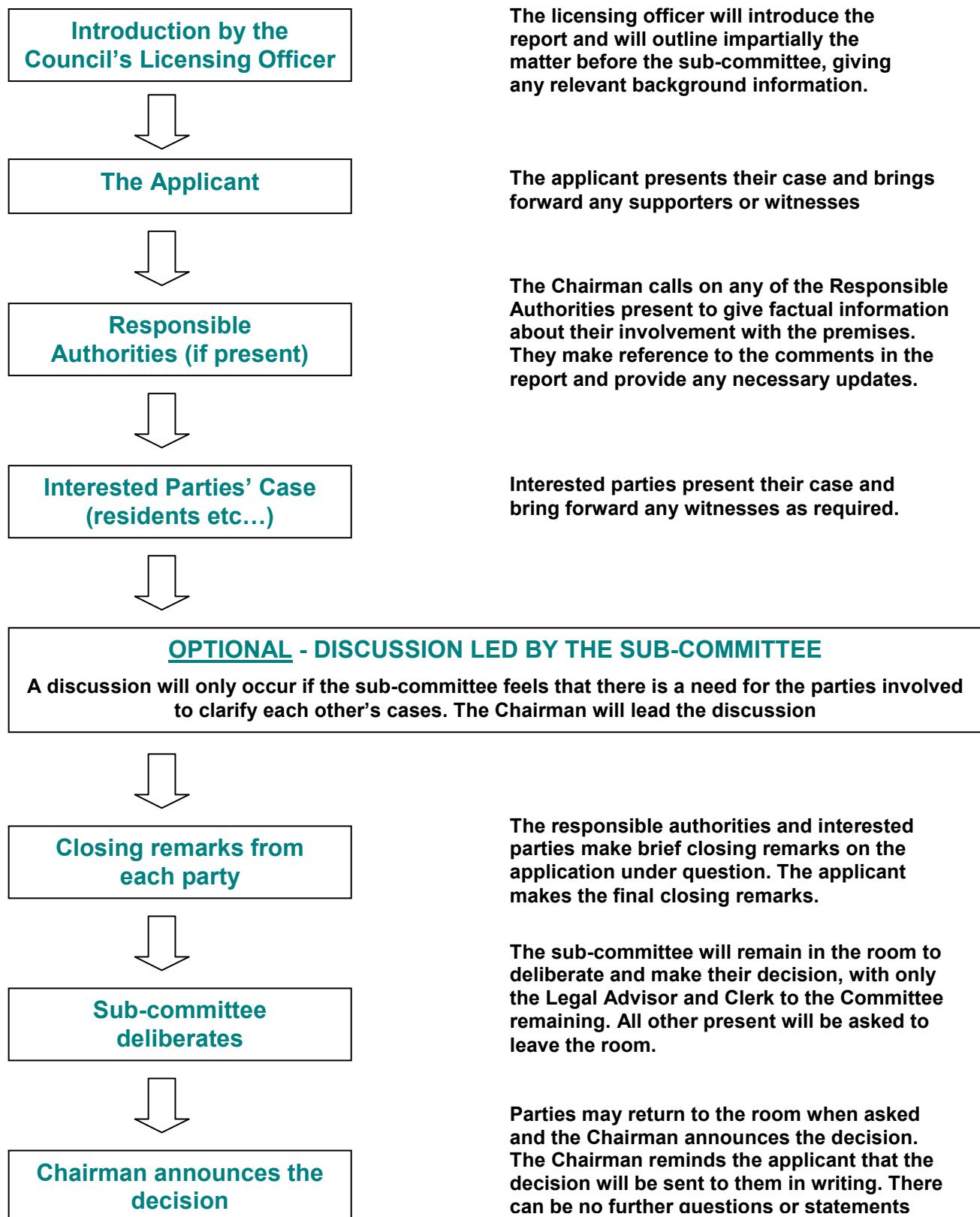
The procedure to be followed at the hearing will normally be as shown in the flow chart below, although all procedural matters will be subject to the discretion of the Chairman. All persons present will be requested to identify themselves and to give the reason for their presence. The sub-committee may consider any request from a party for another person to appear at the hearing as their representative.

It is important to note that cross-examination will not normally be permitted. Evidence, discussion and address must be relevant to the four licensing objectives. Repetition should also be avoided. The sub-committee will seek to prevent irrelevant and repetitive matters.

If, during its deliberations, the sub-committee considers that it is necessary for any person present at the hearing to provide further information or clarification on a particular point the hearing may be reconvened to deal with that issue. The sub-committee can also ask for procedural, technical or legal matter from officers present at any time during the proceedings.

## What is the order of proceedings?

The Chairman of the sub-committee will open the hearing by introducing the Councillors explaining the purpose of the proceedings and the general procedure. The Chairman will then check that there are no additions or alterations to the list of those appearing at the hearing, which will have been prepared in advance by the Clerk to the Committee and will then outline the procedure that will be followed for the remainder of the hearing. The procedure is as follows:



## **Can a Councillor sit on a sub-committee if the application is in their ward?**

Councillors who sit on a sub-committee are advised to take steps to minimise their involvement in any application prior to its consideration by the sub-committee so that decisions are seen to be reached at the hearing impartially and with an open mind. Councillors should not appear to be acting both as an advocate on behalf of their residents and as an adjudicator on an application.

If a Councillor on the sub-committee has already taken a view on an application in advance of the hearing, they should not be present for the hearing of the application and should leave the meeting room for that item. They should also not visit any premises under consideration prior to the hearing. In any cases of doubt, the Councillor should not sit on the sub-committee for a particular application. In this instance, a substitute Councillor may need to be found from the main Licensing committee of the Council or the hearing may continue as long as two of the five Councillors are still present.

The agenda papers will show which ward each Councillor sits for and the reports from the Council's Licensing Officer will detail which ward the application is in.

## **Can an Elected Member make a representation and or speak at a hearing?**

If an Elected Member, who does not sit on the sub-committee, wishes to make a formal objection to an application they may only do so if they make a written relevant representation as would apply to an Interested Party and in the same way as any other member of the public using the procedures outlined in this protocol. If the Elected Member believes they have a personal or prejudicial interest in the application, they may still submit a relevant representation.

Elected Members, who do not sit on the sub-committee, may also speak at a sub-committee hearing in support or against an application, for example on behalf of their constituents. They may also speak as an advocate or witness on behalf of the applicant or an Interested Party, even if they believe they have a personal or prejudicial interest. However, for the purposes of transparency, at the hearing, the Elected Member should disclose what their personal or prejudicial interest is and whether they have been in contact with the applicant, agent, Interested Party or responsible authority beforehand or have visited the premises concerned.

Elected Members making either a written relevant representation or wish to speak at a hearing should not communicate about the application before the hearing with any Councillors who sit on the sub-committee. This is so the sub-committee makes their decision with an open mind.

## **What power does the Chairman have to control the meeting?**

Under the Licensing act 2003, the Chairman may require any person attending the hearing who is behaving in a disruptive manner to leave the hearing and may refuse to permit that person to return or may permit the person to return only on such conditions as he or she may specify.

## **How will the sub-committee make its final decision?**

Once the sub-committee has heard from officers and the parties to the hearing and has had answers to its questions, the sub-committee will usually withdraw to make its decision on the application. The sub-committee must disregard any information given or evidence produced by a party or witness, which is not relevant to the application, representations or notice or the promotion of the licensing objectives.

Members of the sub-committee have a duty to behave impartially, not to predetermine the issue and not to discuss matters with press or residents. In making its decision the sub-committee must state in respect of premises licences why refusal or attachment of conditions is necessary in order to promote a particular licensing objective, and in respect of all other applications the reasons why applications are refused or revoked, taking into account the evidence presented by all parties during the hearing.

## 4. After the Hearing

---

### **When will we get formal notice of the decision?**

The Chairman will normally announce the Sub-committee's decision in public at the end of the hearing and the reasons for the sub-committee's decision. This decision will then be communicated in writing to the parties as soon as possible after the hearing.

The Council's Legal Advisor will send applicants a decision letter shortly after the meeting outlining the decision and any conditions that are attached to the application. In addition, a letter will be sent to all those who made relevant written representations in connection with the application. This will confirm the decision made; any conditions attached to an approval or the reasons for refusal. Details of the respective appeal rights will also be sent with this notice.

The minutes of the meeting will be made available on the Council's website at:  
[www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

### **Can we appeal against the decision?**

Following the decision, the applicant or any person who has made a relevant representation in respect of a particular application can appeal to the Magistrates Court.

### **How can I find out about other applications in my area?**

Applicants for new premises licences and club premises certificates; applications for provisional statements and applications for variations of existing premises licences or club premises certificates must display a notice on the premises and advertise the application in a local newspaper.

All applications once they are lodged will be available for viewing on Hillingdon Council's website at [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk) and in the Civic Centre Offices by appointment with the Licensing Service during working hours.

This page is intentionally left blank

Minutes

## LICENSING SUB COMMITTEE (SOUTH)

20 November 2013



**HILLINGDON**  
LONDON

Meeting held at Committee Room 3 - Civic Centre,  
High Street, Uxbridge UB8 1UW

	<p><b>Committee Members Present:</b>            Councillors David Yarrow (Chairman)            Peter Kemp            Mike Bull            Janet Gardner (Labour Lead)</p> <p><b>LBH Officers Present:</b>            Ian Meens, Licensing Officer            Sarah White, Legal Advisor            Danielle Watson, Democratic Services Officer</p>
12.	<p><b>APOLOGIES FOR ABSENCE</b> <i>(Agenda Item 1)</i></p> <p>Apologies were received from Councillor Josephine Barrett.</p>
13.	<p><b>DECLARATIONS OF INTEREST IN MATTERS COMING BEFORE THIS MEETING</b> <i>(Agenda Item 2)</i></p> <p>None.</p>
14.	<p><b>MINUTES OF THE MEETING ON 4 SEPTEMBER 2013</b> <i>(Agenda Item 3)</i></p> <p>The minutes of the meeting held on 4 September 2013 was agreed as an accurate record.</p>
15.	<p><b>TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND ITEMS MARKED PART 2 WILL BE CONSIDERED IN PRIVATE</b> <i>(Agenda Item 4)</i></p> <p>All items were considered in Part 1.</p>
16.	<p><b>MATTERS THAT HAVE BEEN NOTIFIED IN ADVANCE OR URGENT</b> <i>(Agenda Item 5)</i></p> <p>The Chairman asked officers to investigate whether there was a legal requirement for the Sub-Committee to make decisions relating to suspension of licenses or whether this was something that could be determined via delegated officer approval in conjunction with the Chairman.</p> <p>The Sub-Committee were also concerned that they had not seen a copy of the schedule of outstanding fees prior to the meeting. Officers informed the Sub-Committee that the schedule of outstanding fees previously had 6 premises which had been reduced to 2 premises. Officers explained that the Finance Team relayed details of who had paid or not prior to the meeting taking place.</p>

	<p>The Legal Advisor and Licensing Officer present informed the Chairman that this would be investigated.</p>
17.	<p><b>ANNUAL FEES SUSPENSION REPORT</b> <i>(Agenda Item 6)</i></p> <p>Officers introduce the report and asked the Sub-Committee to consider the suspension of 2 premises licenses for the non-payment of annual licence fees.</p> <p>It was noted that both premises had at least 3 months notice to pay the fee and had been sent reminders for this payment. Both premises were located in the south of the Borough. Members agreed that the licenses for those on the schedule were to be suspended due to non-payment of the annual licence fee.</p> <p><b>Resolved –</b></p> <p><b>That the Licensing Sub-Committee suspends the licenses on the schedule of outstanding fees which were presented on the day of the hearing.</b></p>
	<p>The meeting, which commenced at 10.05 am, closed at 10.08 am.</p>

These are the minutes of the above meeting. For more information on any of the resolutions please contact Danielle Watson on 01895 277488. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

# Agenda Item 6

<b>APPLICATION FOR RENEWAL OF A TEMPORARY STREET TRADING LICENCE – SHOP FRONT</b>		<b>ITEM</b>
<b>Committee</b>	Licensing Sub Committee (South)	
<b>Officer Contact</b>	Charlene Ellis, Residents Services	
<b>Papers with report</b>		Appendix 1 – Copy of application Nur Food Centre Appendix 2 – Copies of Written Correspondence Re: Renewal Appendix 3 – Copy of ASBIT Objection Letter Appendix 4 – Copy of Fixed Penalty Notice 1 Appendix 5 – Copy of Fixed Penalty Notice 2 Appendix 6 – Copy of Fixed Penalty Notice 3 Appendix 7 – Photos Appendix 8 - Copy of Existing Licence
<b>Ward(s) affected</b>	Townfield	

## SUMMARY

The Licensing Service received an application for the renewal of a temporary street trading licence in respect of Nur Food Centre, 59 Station Road, Hayes, UB3 4BE which requires determination via the Licensing Sub-Committee (South).

## RECOMMENDATION

**To refuse the renewal application on grounds of misconduct.**

Other options available:

- A. Grant the licence for a shorter period as determined by the Licensing Sub-Committee.**
- B. Grant the licence for a reduced/increased size as determined by the Licensing Sub-Committee.**
- C. Grant the licence in full as per the application or with further conditions.**

## INFORMATION

The Licensing Service received a Temporary Street Trading Shop Front Licence, renewal application, from Mr Huseyin Kanisirin in respect of Nur Food Centre, 59 Station Road, Hayes on 4<sup>th</sup> November 2013; a copy of which is attached as Appendix 1.

Prior to this and in sequence with the Council's Street Trading Policy and aims, the application followed numerous attempts to make contact the licence holder in order to prevent the existing licence from lapsing whilst the renewal application underwent consultation; copies of this correspondence are attached as Appendix 2a and 2b respectively.

The applicant subsequently applied for the usage of 1 metre shop front space with the request to display vegetables between the hours of 06:00 – 23:00 Monday to Sunday, for a 6 month

---

## PART 1 – MEMBERS, PUBLIC AND PRESS

period. If granted, the commodities would continue to be displayed outside the front of the premises.

The 21 day consultation period, initiated by the Applications Processing Team on behalf of the Licensing Service, consulted with all relevant bodies inclusive of Ward Members, Licensing Committee Members, Investigations Team and the Highways Service.

Consequently this prompted an objection from Mr Sudhir Bhatt of the Anti-Social Behaviour Investigations Team; copy of which is attached as Appendix 3. The recent enforcement actions carried out by ASBIT and as detailed in Mr Bhatt's objection letter have subsequently caused some doubts as to the applicant's suitability to hold a licence.

Between September and October 2013 the Nur Food Centre were issued with 3 Fixed Penalty Notices for breaching the terms of their existing licence by way of trading in excess of their authorised trading area, a copy of the fines issued are attached as Appendix 4 to 6 respectively.

Photos of these breaches were supplied by the Anti-Social Behaviour Team and are attached as Appendix 7

The applicants existing licence expires on 30<sup>th</sup> November 2013; a copy is attached as at Appendix 8

The Licensing Sub-Committee are requested to consider refusing the application on grounds of misconduct.

## **LEGAL COMMENTS**

1. Section 25(4) of the London Local Authorities Act 1990 (as amended) ("the Act") specifies that a street trading licence may not be granted:
  - a. To a person under the age of 17 years;
  - b. To a company incorporated under the Companies Acts, an unincorporated association or a partnership except where such an application is made to carry on ice cream trading
  - c. In respect of an application for a street trading licence which, if granted, would authorise trading in a street which is not a licence street. An exception to this prohibition is where the application is for the grant of a temporary permit and the proposed trader has the permission of the owner of the land to carry out trading activities. In such a situation, the applicant is required to provide sufficient evidence of such permission to the Licensing Sub-Committee.
  - d. Where the goods that the trader proposes to trade in are prohibited or embargoed by a resolution passed in compliance with Section 24(1)(b) of the Act.
2. In accordance with Section 25(6) of the Act, and Condition 23.0(f) of the Council's Policy on Street Trading, a Sub-Committee may refuse an application for a variety of specified reasons, including that the applicant is on account of misconduct or for any other sufficient reason unsuitable to hold the licence;
3. If the Council consider that grounds for refusal exist under section 25(6)(a) or (c) referred to above, the policy and Act permit the Sub-Committee, where they think it appropriate, to grant the applicant a licence which permits him—
  - (a) to trade on fewer days or during a shorter period in each day than is specified in the application; or

---

## **PART 1 – MEMBERS, PUBLIC AND PRESS**

(b) to trade only in one or more of the descriptions of goods specified in the application

4. As at 26 February 2010, all public pavements immediately in front of any shop within the London Borough of Hillingdon have been designated as a licence street for the purposes of street trading under the Act.

## **BACKGROUND DOCUMENTS**

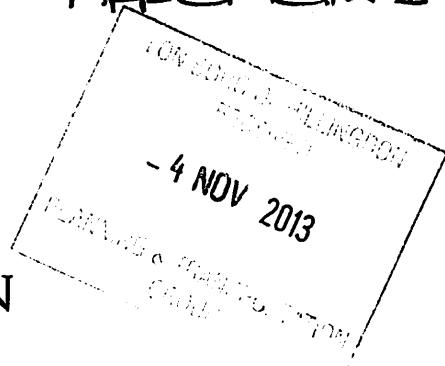
London Local Authorities Act 1990 (as amended)  
London Borough of Hillingdon Street Trading & Markets Policy

This page is intentionally left blank



# HILLINGDON

LONDON



## Application for a Street Trading Licence Renewal

Pursuant to the London Local Authorities Act 1990 (as amended)

### Important Notes:

1. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
2. You may wish to keep a copy of the completed form for your records
3. Incomplete applications will not be processed and returned to the applicant

### Section 1. – Premises details

#### 1.A Address/location of premises;

Trading Name of premises ..NUR FOOD CENTRE.....

Address .....59 STATION ROAD, HAYES  
LONDON.....

..... Post Code UB3 4BE.....

Contact number at premises ..02087 561603.....

#### 1.B Please tick the type of licence you are applying for;

Shop Front  
 Tables & Chairs  
 Pitch

#### 1.C Please tick whether your application is for a new licence or to renew your existing licence;

Renewal application

#### 1.D Information relating to Shop Front applications only;

Size of shop front licensed area;  1 Metre  2 Metres  3 Metres

#### 1.E Information relating to Tables & Chairs applications only;

How many Tables & Chairs will you be placing in the licensed area? .....

#### 1.F Information relating to Pitch applications only;

Please provide details of the size and location of the proposed pitch .....

## Section 2. – About the Applicant & Assistants

### 2.A Applicants details;

Title ..... MR ..... First Name/s ..... HUSEYIN .....

Surname/s ..... KANISIRIN .....

Address ..... 59 STATION ROAD  
HAYES .....

..... Post Code UB3 4BE .....

Date of Birth (D/M/Y) 05/05/79 ..... Place of birth TURKEY .....

Mobile number 079 463 101 19 ..... email .....

### 2.B Assistant 1 Details;

Title ..... MR ..... First Name/s ..... HASAN .....

Surname/s ..... KANISIRIN .....

Address ..... 14 LAUNDER COURT  
WINCHMORE HILL ROAD  
SOUTHGATE ..... Post Code N14 6AL .....

### 2.C Assistant 2 Details;

Title ..... MR ..... First Name/s ..... SALIMAN .....

Surname/s ..... KANISIRIN .....

Address ..... 59 STATION ROAD  
HAYES UB3 4BE  
..... Post Code .....

## Section 3. – Details of trading

### 3.A Hours of trade;

Please give the days and times during which street trading activities will take place;

Monday ..... 6:00am to 11:00 PM

Tuesday ..... ~ to ~

Wednesday ..... ~ to ~

Thursday ..... ~ to ~

Friday ..... 6:00am to 11:00 PM

Saturday ..... ~ to ~

Sunday ..... ~ to ~

**3.B Articles/Commodities/Services for sale;**

VEGETABLES

**Section 4. Checklist & Declaration**

**4.A Checklist**

Please tick:

I have enclosed the licence fee (Please refer to fee schedule) £72.00  
 I have enclosed evidence of public liability insurance to £2million  
 I understand that I must display a notice of application in the window of the application premises for 21 days  
 I understand that if I do not comply with the above requirements, my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE NOT EXCEEDING £20,000, FOR ANY PERSON TO MAKE A FALSE STATEMENT WHICH HE KNOWS TO BE FALSE IN ANY MATERIAL RESPECT, OR WHICH HE DOES NOT BELIEVE TO BE TRUE IN CONNECTION WITH AN APPLICATION FOR THE GRANT, VARIATION, RENEWAL OR TRANSFER OF A STREET TRADING LICENCE.**

**Applicant**

I ..... HUSEYIN KANISIRIN ..... (insert name) declare that the information given in this application is true and complete in every respect.

Signature; Huseyin

Date; 25<sup>th</sup> /10/13

**Please send your application and its enclosures to;**

**The Licensing Service  
London Borough of Hillingdon  
Civic Centre  
High Street  
Uxbridge  
UB8 1UW**



# HILLINGDON

LONDON

The Licensing Team  
Civic Centre  
High Street  
Uxbridge  
Middlesex  
UB8 1UW

5<sup>th</sup> November 2013

**RE: Licence applications 59 Station Road Hayes UB3 4BE trading as Nur Food Centre**

Officers from the ASB Investigations Team and Environmental enforcement Team have witnessed the above premises displaying good on the Highway with more than double of their allocated allowance. Officers have given them verbal warning that this practice must cease, however they continued to display goods and breach their street trading terms and conditions.

They have been issued with 3 (three) fixed penalty notices in the months of September and October 2013. Although the FPN's have been paid at the lesser amount of £60, they still continue to breach their street trading terms and conditions..

For these reasons I object to their license being renewed.

Thank you

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Sebnatt'.

Mr S Bhatt,  
Anti-Social Behaviour Investigations Team

**Anti-Social Behaviour Investigations Team**

**Residents Services**

**T.01895 556000**

**asbInvestigations@hillingdon.gov.uk www.hillingdon.gov.uk**

London Borough of Hillingdon,  
Phase II, Civic Centre, High Street, Uxbridge, UB8 1D  
Page 20



INVESTOR IN PEOPLE



# HILLINGDON

LONDON

Mr Bayram  
Nur Food Centre  
59 Station Road  
Hayes  
Middlesex  
UB3 4BE

11 September 2013

Dear Mr Bayram

**LONDON LOCAL AUTHORITIES ACT 1990 (AS AMENDED)**  
**STREET TRADING RENEWAL APPLICATION DEADLINE 25<sup>TH</sup> SEPTEMBER 2013**  
**NUR FOOD CENTRE, 59 Station Road, Hayes, UB3 4BE**

I write to advise you that our records show your street trading licence expires on the 30<sup>th</sup> November 2013. This Authorities Street Trading Terms and Conditions state that the Application Processing Team must receive renewal applications no later than 2 months prior to current licence expiry date.

A copy of the new Street Trading application form is enclosed. Please complete the form and return with all documents requested on page 3 no later than 25<sup>th</sup> September 2013.

I must make you aware that should any form of street trading take place without the trader being in possession of a valid street trading licence, this Authority will instigate enforcement actions that can result in the service of Fixed Penalty Notice or prosecution proceedings.

Should you require any further information with regards to the renewal application process, please visit [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk) or contact the Applications Processing Team on 01895 558170.

Yours sincerely

A handwritten signature in black ink that appears to read 'Sarah Coleman'.

Mrs Sarah Coleman

Applications Processing Team  
Planning, Environment, Education & Community Services  
T.01895 558170  
[applicationsprocessingteam@hillingdon.gov.uk](mailto:applicationsprocessingteam@hillingdon.gov.uk)

[www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

London Borough of Hillingdon,  
3N/04, Civic Centre, High Street, Uxbridge, UB8 1UW Page 21





# HILLINGDON

LONDON

Mr Bayram  
 Nur Food Centre  
 59 Station Road  
 Hayes  
 Middlesex  
 UB3 4BE

17 October 2013

Dear Mr Bayram

**LONDON LOCAL AUTHORITIES ACT 1990 (AS AMENDED)**  
**STREET TRADING RENEWAL APPLICATION DEADLINE 25<sup>TH</sup> SEPTEMBER 2013**  
**NUR FOOD CENTRE, 59 Station Road, Hayes, UB3 4BE**

On the 11<sup>th</sup> September 2013 I wrote informing you that the deadline for the receipt of your Street Trading Renewal application forms & required supporting information was the 25<sup>th</sup> September 2013.

Our records show that your Street Trading Renewal application form, along with supporting information has not been received.

If your application has not been received by Monday 4<sup>th</sup> November, your licence renewal may not be issued before the end of November. You will then have to cease trading on the 30<sup>th</sup> November 2013, until your new licence has been processed.

Should you require any further information with regards to the renewal application process, please visit [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk) or contact the Applications Processing Team on 01895 558170.

Yours sincerely

*S. Coleman*

Mrs Sarah Coleman

Applications Processing Team  
 Planning, Environment, Education & Community Services

T.01895 558170

[applicationsprocessingteam@hillingdon.gov.uk](mailto:applicationsprocessingteam@hillingdon.gov.uk)

[www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

London Borough of Hillingdon,  
 3N/04, Civic Centre, High Street, Uxbridge, UB8 1UW Page 22



INVESTOR IN PEOPLE



# HILLINGDON

LONDON

The Licensing Team  
 Civic Centre  
 High Street  
 Uxbridge  
 Middlesex  
 UB8 1UW

5<sup>th</sup> November 2013

**RE: Licence applications 59 Station Road Hayes UB3 4BE trading as Nur Food Centre**

Officers from the ASB Investigations Team and Environmental enforcement Team have witnessed the above premises displaying good on the Highway with more than double of their allocated allowance. Officers have given them verbal warning that this practice must cease, however they continued to display goods and breach their street trading terms and conditions.

They have been issued with 3 (three) fixed penalty notices in the months of September and October 2013. Although the FPN's have been paid at the lesser amount of £60, they still continue to breach their street trading terms and conditions..

For these reasons I object to their license being renewed.

Thank you

Yours Sincerely

Mr S Bhatt,  
 Anti-Social Behaviour Investigations Team

**Anti-Social Behaviour Investigations Team**

**Residents Services**

**T.01895 556000**

**asbInvestigations@hillingdon.gov.uk** [www.hillingdon.gov.uk](http://www.hillingdon.gov.uk)

**London Borough of Hillingdon,**

**Phase II, Civic Centre, High Street, Uxbridge, UB8 1UW**

Page 23



INVESTOR IN PEOPLE

This page is intentionally left blank





## Fixed Penalty Notice

### NOTICE OF OPPORTUNITY TO PAY FIXED PENALTY

Reference Number: STREET 20146

#### Section 1

##### Alleged Offender

First Name: MIR HUSSEIN KANISIRAH TRADING AS

Last Name: NUR FOOD CENTRE

Address: 59, STATION ROAD, HAYES

Postcode: UB8 4RE

I, LBH 114 an Officer authorised to serve fixed penalty Notices on behalf of the London Borough of Hillingdon have reason to believe that on (date) 03/10/13 you committed the offence numbered 13 overleaf, the circumstances alleged to constitute the offence are as follows: CONTRAVIENCE OF STREET TRADING LICENSE CONDITIONS - 1 METRE PERMITTED FRONTAGE STEP, 1 METRE MEASURED 2.5 METRES.

This Notice offers you the opportunity to discharge any liability to conviction for the above offence by payment of a fixed penalty. If you pay the penalty of £80/£..... within the stated payment period following the date of this Notice, no further proceedings will be taken for this offence. If you do not pay the fixed penalty within the stated payment period, you may be prosecuted for the offence described and, if convicted could receive a fine to the maximum level for the offence as detailed.

**You may pay the lesser amount of £50/£..... if you do so within the stated discount period following the date of this Notice.**

Payment of this penalty can be made by **cheque or postal order**, made payable to the "London Borough of Hillingdon", and posted it to the address stated in Section 2 of this Notice. The use of the recorded delivery system is recommended as proof of posting.

**Section 2 of this Notice must be removed and accompany your payment for this fixed penalty.**  
If you wish to make payment by **credit/debit card** you should telephone the Customer Contact Centre on 01895 556000 Monday – Friday, between 08:00 hours – 18:00 hours.

If you wish to make cash payment you may attend the Civic Centre, Uxbridge **Monday – Friday, between 09:00 hours – 16:00 hours to pay at the automated payment kiosk.**

Signature of Authorised Officer [Signature]

Date 03/10/13

All enquiries concerning this Notice must be in writing

sent to: London Borough of Hillingdon Anti-social Behaviour Investigations Team,  
Civic Centre, High Street Uxbridge, UB8 1UW or email [contact@hillingdon.gov.uk](mailto:contact@hillingdon.gov.uk)

-----tear off here-----

#### Section 2

Fixed Penalty Notice – Reference Number: STREET 20146

Account Number: 11561 4586

Fine = £100 or £60 if paid before 17/10/13 stated discount period (date of service + 10/14 days)

Date Notice Served: 03/10/13

To: London Borough of Hillingdon, Cashiers Department  
A132 1South, Civic Centre, High Street, Uxbridge, UB8 1UW.

I enclose the amount of £ \_\_\_\_\_ being the fixed penalty for the offence numbered \_\_\_\_\_ overleaf.

Name (in block capitals): \_\_\_\_\_

Address (in block capitals): \_\_\_\_\_



## Fixed Penalty Notice

P

### NOTICE OF OPPORTUNITY TO PAY FIXED PENALTY

Reference Number: STREET 20413

#### Section 1

##### **Alleged Offender**

First Name: MUHAMMAD

Last Name: KANISTERIN

Address: NUV FOOD CENTRE 59 STATION ROAD HANFORD

Postcode: UB3 4EG

I, 6 BH 113 an Officer authorised to serve fixed penalty Notices on behalf of the London Borough of Hillingdon have reason to believe that on (date) 23/11/13 you committed the offence numbered 13 overleaf, the circumstances alleged to constitute the offence are as follows: CONTRAVIENCE OF CONDITION OF STREET TRADING LICENCE OR COMPULSORY LICENCE NOT DISPLAYING STATION HANDLES OVER 2.89 MTRS HIGH

This Notice offers you the opportunity to discharge any liability to conviction for the above offence by payment of a fixed penalty. If you pay the penalty of £80/£..... within the stated payment period following the date of this Notice, no further proceedings will be taken for this offence. If you do not pay the fixed penalty within the stated payment period, you may be prosecuted for the offence described and, if convicted could receive a fine to the maximum level for the offence as detailed.

**You may pay the lesser amount of £50/£..... if you do so within the stated discount period following the date of this Notice.**

Payment of this penalty can be made by **cheque or postal order**, made payable to the "London Borough of Hillingdon", and posted it to the address stated in Section 2 of this Notice. The use of the recorded delivery system is recommended as proof of posting.

**Section 2 of this Notice must be removed and accompany your payment for this fixed penalty.**  
If you wish to make payment by **credit/debit card** you should telephone the Customer Contact Centre on 01895 556000 Monday – Friday, between 08:00 hours – 18:00 hours.

If you wish to make cash payment you may attend the Civic Centre, Uxbridge Monday – Friday, between 09:00 hours – 16:00 hours to pay at the automated payment kiosk.

Signature of Authorised Officer SM

Date 23/11/13

All enquiries concerning this Notice must be in writing

sent to: London Borough of Hillingdon Anti-social Behaviour Investigations Team,  
Civic Centre, High Street Uxbridge, UB8 1UW or email [contact@hillingdon.gov.uk](mailto:contact@hillingdon.gov.uk)

*tear off here*

#### Section 2

Fixed Penalty Notice – Reference Number: STREET 20413

Account Number: 11561 4586

Fine = £100 or £50 if paid before 6/11/13 stated discount period (date

of service +10/14 days) 23/11/13 Date Notice Served: 23/11/13

To: London Borough of Hillingdon, Cashiers Department  
A132 1South, Civic Centre, High Street, Uxbridge, UB8 1UW.

I enclose the amount of £\_\_\_\_\_ being the fixed penalty for the offence numbered \_\_\_\_ overleaf.

Name (in block capitals): \_\_\_\_\_

Address (in block capitals): \_\_\_\_\_

This page is intentionally left blank

## APPENDIX 7



Nur Food Centre, 59 Station Road. UB3 4EB



This page is intentionally left blank

# STREET TRADING LICENCE (TEMPORARY)

The Council of the London Borough of Hillingdon being the Licensing Authority under section 22 of the above Act.

HEREBY GRANT LICENCE to: **Mr Huseyin Kanisirin**

[Assistants being: **Mr Hasan Kanisirin & Mr Salman Kanisirin**]

to trade at: **1 metre fronting Nur Food Centre, 59 Station Road, Hayes, UB3 4BE**

**ON Monday – Sunday** between the hours of **06:00 – 23:00**

In [articles] [tables and chairs] of the following description:

## Fruit & Vegetables

THIS Licence is [granted] [renewed] subject to the London Borough of Hillingdon Street Trading Licence Terms and Conditions.

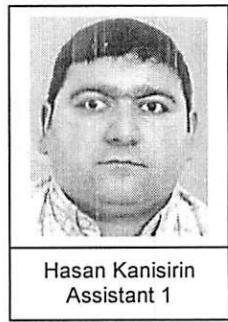
THIS Licence is for a period of 6 months starting on **1<sup>st</sup> June 2013** ending on **30<sup>th</sup> November 2013** unless surrendered or revoked

GRANTED on: **29<sup>th</sup> May 2013**

SIGNED: \_\_\_\_\_  
on behalf of the London Borough of Hillingdon



Huseyin Kanisirin  
Licensee



Hasan Kanisirin  
Assistant 1



Salman Kanisirin  
Assistant 2

This Licence must be clearly displayed in such a position as to be easily readable by persons using the trading facilities (Ref: Street Trading Licence Condition 9.1)

Application to renew this Licence must be received by the London Borough of Hillingdon 3 months prior to expiry date



This page is intentionally left blank